

# Gem-A Gem Tutorial Centre Booking Form

Please return this form to : Gem Tutorial Centre, Gem-A, 27 Greville Street, London, EC1N 8TN.  
Fax: 020 7404 8843

Workshop Name	Date	Price
Total		
<p><i>Please note that the “<b>Gem-A Membership Price</b>” quoted in the Short Courses Calendar applies only to the individual whose name appears on the membership card.</i></p>		

Full Name (Mr, Mrs, Miss): \_\_\_\_\_

Full Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone code and number (daytime): \_\_\_\_\_

Gem-A Membership No.

or

Gem-A Student No.

Payment Total: £ _____	<b>Please tick as appropriate</b>
<input type="checkbox"/> My cheque (made payable to Gem-A) for £ _____ is enclosed	
<input type="checkbox"/> I wish to pay by credit card                      Visa                      Mastercard	
Card Number: _____                      Expiry Date: _____	
Signature: _____	

Withdrawal or Cancellation - Cancellations received two weeks or more prior to the workshop incur a *minimum* cancellation fee of £25 or 10% of the course fee, whichever is greater. Within two weeks of the workshop, a 50% cancellation fee is applied. We regret that for cancellations received within five working days of the event, no refund is possible.

Your signature \_\_\_\_\_ Date \_\_\_\_\_

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